



**HOUSING AUTHORITY OF MARICOPA COUNTY
FORMAL MEETING MINUTES
BOARD OF COMMISSIONERS**

Monday, April 29, 2024, at 9:30am

Board Members
Cindy Stotler, Chairperson - District 3
Jose Martinez, Vice Chair District 5
Kathy DiNolfi, District 1
Vacant - District 2
Mickey Lund, District 4
Thelma Charleston, Resident Member
Clerk of the Board
Gerald Minott
Meeting Location
Telephonically via GoToMeeting

The Board of Commissioners of the Housing Authority of Maricopa County (HAMC) convened in formal session at 9:30 a.m. on Monday, April 29, 2024, with the following Board members present:

Cindy Stotler, Chair	Kathy DiNolfi	Mickey Lund
Jose Martinez, Vice-Chair		

Staff present:

Gerald Minott	Jesse Romero
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APPROVAL OF MINUTES FROM March 2024 BOARD OF COMMISSIONERS MEETING

Approval of the minutes from the March 27, 2024, Board of Commissioner meeting.

Kathy DiNolfi motioned to approve; Mickey Lund seconded the motion.
Ayes: DiNolfi, Lund, Martinez and Stotler

EXECUTIVE DIRECTOR UPDATE

A presentation was verbally given on the topics below.

- A. QAD EHV

BOARD ACTION

Resolution 24-009 Public Housing Annual Contributions Contract (ACC) Termination And Public Housing Closeout

Adopt Resolution number 24-009 authorizing the closeout of HAMC’s public housing through ACC termination and related closeout requirements as outlined by HUD. Resolution 24-009 is an updated board resolution to previously adopted Resolution 22-016, by request of the local HUD Field Office, to include updated resolutions dates that correspond with the Agency’s FYE 2023 audit report which records all clear findings and updated financial reporting.



Kathy DiNolfi motioned to approve; Mickey Lund seconded the motion.
Ayes: DiNolfi, Lund, Martinez and Stotler

Resolution 24-010 Non-Dwelling Public Housing Real Property

Adopt Resolution number 24-010 certifies that the Housing Authority of Maricopa County has no Public Housing Non-Dwelling Real Property and is a Public Housing closeout requirement as outlined by HUD. Resolution 24-010 is an updated board resolution to previously adopted Resolution 22-015, by request of the local HUD Field Office, to include updated resolutions dates that correspond with the Agency’s FYE 2023 audit report which records all clear findings and updated financial reporting.

Kathy DiNolfi motioned to approve; Mickey Lund seconded the motion.
Ayes: DiNolfi, Lund, Martinez and Stotler

Resolution 24-011 Housing Choice Voucher Program Administrative Plan Revision

Adopt Resolution number 24-011 authorizing the HAMC to amend its Plan to provide more flexibility in waiting list verification, notification, and administrative processing for local preferences (Chapter 4) and Project Based Voucher waiting list management (Chapter 19) as follows:

Chapter	Subject	Comments
4.11	Processing Local Preferences	Adding clarifying language and steps taken when reviewing local preferences
19.3	PBV Waiting List Selection and Notification by Property Management	Adding clarifying language and steps taken when processing PBV applications at HAMC-owned properties including: <ul style="list-style-type: none"> • Initial PBV Selection Notice • Due Diligence Notification to Applicant • Time is of the Essence • Move-in Ready PBV Applicants • Non-Move-in Ready PBV Applicants

HOUSING AUTHORITY BOARD OF COMMISSIONERS FORUM

Cindy provided comments of appreciation for the well-planned Norton Circle Ribbon Cutting Ceremony.

February 2024 comment regarding delivery of mail by the US Postal Service at Norton Circle was resolved in March 2024.

CHAIRPERSON REQUESTED ITEMS

None noted.

CALL TO THE PUBLIC

No member of the public requested to address the Board of Commissioners.

CALL TO ADJOURN

There being no further business, the meeting was adjourned.