



Rental Assistance Department

****IMPORTANT NOTICE****

September 1, 2022

Re: Housing Assistance Payment (HAP) Disbursement Schedule

Effective September 1, 2022, the Rental Assistance Department will perform one (1) disbursement of housing assistance payments (HAP) per month. You may review the attached Frequently Asked Questions (FAQs) for additional information.

This HAP Disbursement Schedule will be in effect until further notice and includes all rental assistance funding including Housing Choice Voucher, Mainstream and Emergency Housing Voucher Programs.

You may experience longer wait times for processed changes to Tenant Rent and HAP changes, rent increase requests and changes of ownership. It is important that landlords and participants continue to provide required documentation that is requested by the Department.

Thank you for your attention concerning this matter.

Respectfully Submitted,

Jessica Cruz
Rental Assistance Manager
Housing Authority of Maricopa County

Attachment: Housing Assistance Payment (HAP) Disbursement Schedule FAQ





**Housing Authority of Maricopa County
Housing Assistance Payment (HAP) Disbursement Schedule
Frequently Asked Questions (FAQ)**

Why am I getting this letter?	All Property Owners are being notified of the internal and budgetary control changes for Housing Assistance Payment (HAP) Disbursements
When will I get paid?	Payment is usually disbursed within the first five (5) business days of the month. There is no change in this practice.
How does this notification effect Landlords/Property Owners?	Landlords/Property Owners who are anticipating the following actions may see delays in changes in their Housing Assistance Payment (HAP): <ul style="list-style-type: none"> • Tenant is scheduled for an annual re-examination with the department • Ownership of the Property is being changed • Changes to the monthly rental amount have been requested • Landlord/Property Owner cure of Housing Quality Standards (HQS) abatement
What can I do to expediate changes or delays in processing?	Ensure that all required forms and documents are submitted timely for all anticipated actions or changes.
Why are changes being made to the HAP disbursement schedule?	The funding source for the Rental Assistance Department requires additional program measures to control and monitor HAP budgets and disbursements.
Will Landlords/Property Owners continue to receive notification of HAP Disbursements?	Courtesy notification of HAP disbursements will be modified. As all bank institution's processing times are different the Department will advise Property Owners/Landlords when they should begin to look into their account for HAP disbursements.